



Quick Start Guide



Version 2.0

Serial Number:

NOTE: This Serial Number is needed to install the software. Please store this manual in a safe place, along with the corresponding CD-ROM.

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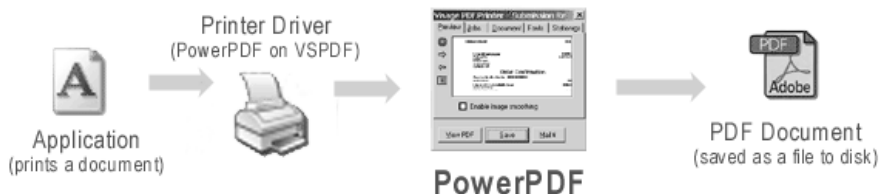
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1. About PowerPDF

Welcome to PowerPDF, an easy to use solution to create PDF documents from any Windows application with a print function. By default PowerPDF produces fully compatible PDF files which may be used with any version of Adobe® Acrobat® Reader or any other PDF recognition software

How it works

PowerPDF installs a virtual printer driver within your Windows system. This printer driver sends print jobs directly (via a "virtual" port called PWRPDF or VSPDF) to the PowerPDF Server application. This is the window which actually shows up after the print command has been issued from an application. The following picture shows the flow of information when a PDF file gets created:



About the PDF file format

The Adobe® Portable Document Format (PDF) is an open, de-facto standard for electronic document distribution worldwide. Adobe® PDF is a universal file format that preserves all of the fonts, formatting, colors and graphics of any source document regardless of the application and platform used to create it. PDF files are compact and can be shared, viewed, navigated and printed exactly as intended by anyone who has the free Adobe® Acrobat® Reader installed. Currently, more than 300 million PC users worldwide use PDF files for their needs.

With the PowerPDF printing system, you can create PDF files from any application. Once created, the PDF document can be shared with other users on the web, emailed or used for archiving purposes. . By default PowerPDF generates output files compatible with PDF 1.2 (this is equivalent to Acrobat® 3.x) that can be changed to 1.3 or 1.4. The following features require PDF format 1.3 for output: Hypertext (different icons for annotations / notes), Unicode Support (hypertext links or TrueType fonts in Unicode).

Some of these newer features of the PDF format may require the receiver of the file to have Acrobat® Reader 4.0 or newer installed.


2. Installation

After inserting the CD-ROM, the installation program for PowerPDF 2.0 should start automatically. In case the installation does not start, please look for the file *powerpdf_retail.de* in the root directory of the CD-ROM and double click on it.

PowerPDF Printer Setup

User Information

Enter the following information to personalize your installation.



Full Name:

Organization:

Product ID:

- - - - -

The settings for this application can be installed for the current user or for all users that share this computer. You must have administrator rights to install the settings for all users. Install this application for:

☒ Anyone who uses this computer

☐ Only for me ()

Developed by Visage Software

< Back Next > Cancel

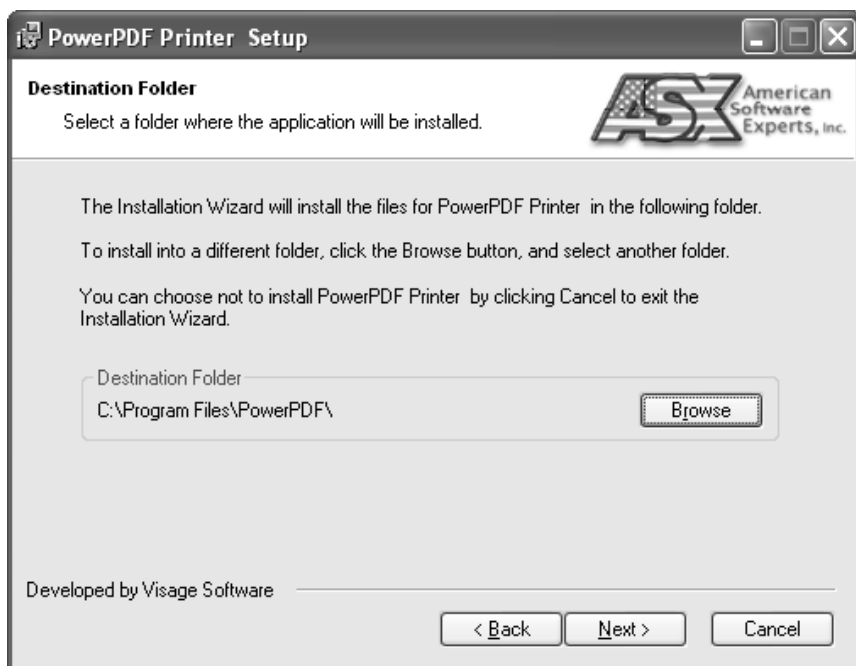
In order to be able to install the software, you need to enter the unique Product ID (serial number). The Product ID can be found on the first page of this Quick start Guide booklet. The Product ID number is case sensitive; you need to type it in with the exact lower and upper case letters as printed on the paper.

IMPORTANT Information about your Product ID

PLEASE STORE YOUR PRODUCT ID NUMBER IN A SAFE PLACE! Without this number, you are NOT able to re-install the software! Xelerate Software or its licensors or licensees CANNOT issue a new number. If the Product ID information is lost, you need to purchase a new CD-ROM!

Installation Components

The installation only asks you where you want the application files installed. By default the software is installed in “C:\Program Files\PowerPDF” on your local hard disk.



“Behind the scenes”, the installation procedure creates also a printer called “PowerPDF”, as well as a program group “PowerPDF” (contains the application and the Online Help).

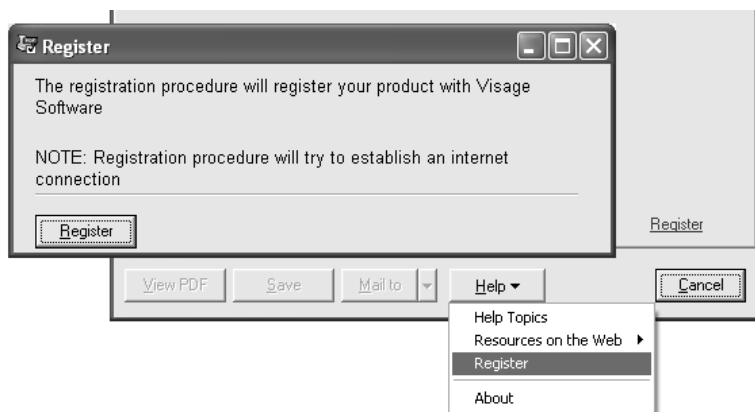
Using PowerPDF

Once installed actually using PowerPDF is fairly simple: just use the print function in your application. As with any other printer under Windows, PowerPDF allows you to adjust its printing preferences under “START > Preferences > Printer”.

After starting to print from your application, PowerPDF immediately pops up with its own window and allows you to adjust the settings for the PDF file you want to produce. Once you created and saved (or emailed) your PDF file, you can simply close this window again.

Registration

After successfully installing PowerPDF, you have the option to register yourself:

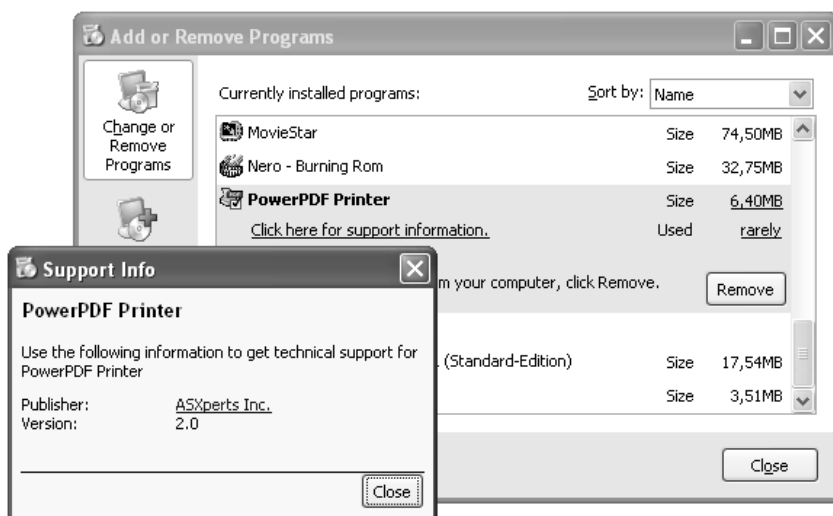


Registering is not necessary in order to use PowerPDF. However, if you do, we can automatically inform you about new versions or bug fixes of the software. The registration procedure requires an Internet connection. For more information about PowerPDF and other PDF solutions, please visit the product website www.powerpdf.biz on the Internet.

Uninstalling PowerPDF

There are two easy ways to uninstall PowerPDF. If you insert the PowerPDF 2.0 CD-ROM in your CD drive, the Setup procedure will ask you if you want to repair (which means re-install) or remove PowerPDF.

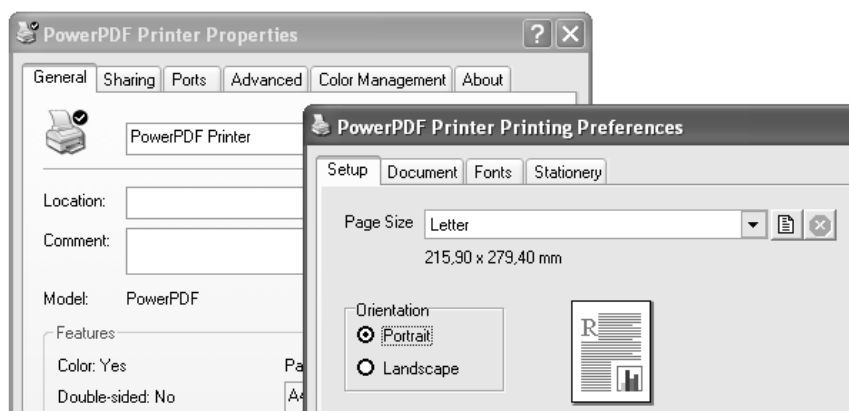
In case you reinstall your software, you may receive an error message stating a "License Failure" due to a changed system date. This is caused by the license compliance check of the software. After you restart your PC, this message will not reappear and you can use PowerPDF normally.



Alternatively you can use the regular uninstall function of Windows, which can be found within the Control Panel (called “Add/Remove Software”).

3. Printer Driver Options

As with any printer under Windows, you may adjust the printing preferences of PowerPDF. Printer preferences can be found under “START > Preferences > Printer”. Depending on your Windows version, it may also be found under “START > Control Panel > Printer”.



The printer preference screens are different depending on the actual Windows version used. Please do not change any of the system parameters under the tab “ports” or “advanced”. Since PowerPDF is a “virtual” printer to Windows, this may result to an unstable Windows system and a defect PowerPDF installation.

Please note that PowerPDF 2.0 cannot be shared with other users over a network. For information on how to purchase a multi user license, please visit the product website under www.powerpdf.biz on the Internet.

4. PowerPDF Window (PDF Options and Preview)

Once you initiate a print job, PowerPDF pops up on your desktop and you can preview and adjust many settings of your future PDF document. This window also allows you to email the PDF file with just two mouse clicks.

The Preview Window

The Preview tab is the default tab displayed when the PowerPDF dialog box first appears. Move the mouse over the thumb nailed preview picture of our document and double click on it. This opens the preview window.



The preview gives you an opportunity to look at the final appearance of your document in full size (and even larger) before the actual PDF file gets created.

Document Tab

The *Document tab* allows you to set certain PDF attributes as well as enter general document information that will be written into the PDF file.

The screenshot shows the 'PowerPDF - Untitled' dialog box with the 'Document' tab selected. The dialog has a title bar with a close button. Below the title bar are tabs for 'Preview', 'Document', 'Fonts', 'Stationery', and 'Settings'. The 'Document' tab is active and contains two sections: 'General' and 'Information'. In the 'General' section, there are two dropdown menus: 'Compatibility' set to '1.2' and 'Compress Images using' set to 'JPEG High'. Below these is a checked checkbox labeled 'Downsample images'. The 'Information' section contains five text input fields: 'Creator' (filled with 'PowerPDF'), 'Author' (filled with 'John Doe'), 'Title' (filled with 'Award Certificate'), 'Subject' (filled with 'Tom'), and 'Keywords' (filled with 'Standard form for the chess club'). At the bottom of the dialog are five buttons: 'View PDF', 'Save', 'Mail to' (with a dropdown arrow), 'Help' (with a dropdown arrow), and 'Cancel'.

General	
Compatibility	1.2
Compress Images using	JPEG High
<input checked="" type="checkbox"/> Downsample images	

Information	
Creator:	PowerPDF
Author:	John Doe
Title:	Award Certificate
Subject:	Tom
Keywords:	Standard form for the chess club

Buttons: View PDF, Save, Mail to, Help, Cancel

Under *Compatibility*, you can choose between PDF version 1.2, 1.3, and 1.4 (this correlates with additional functions of Acrobat Reader Version 3, 4, and 5).

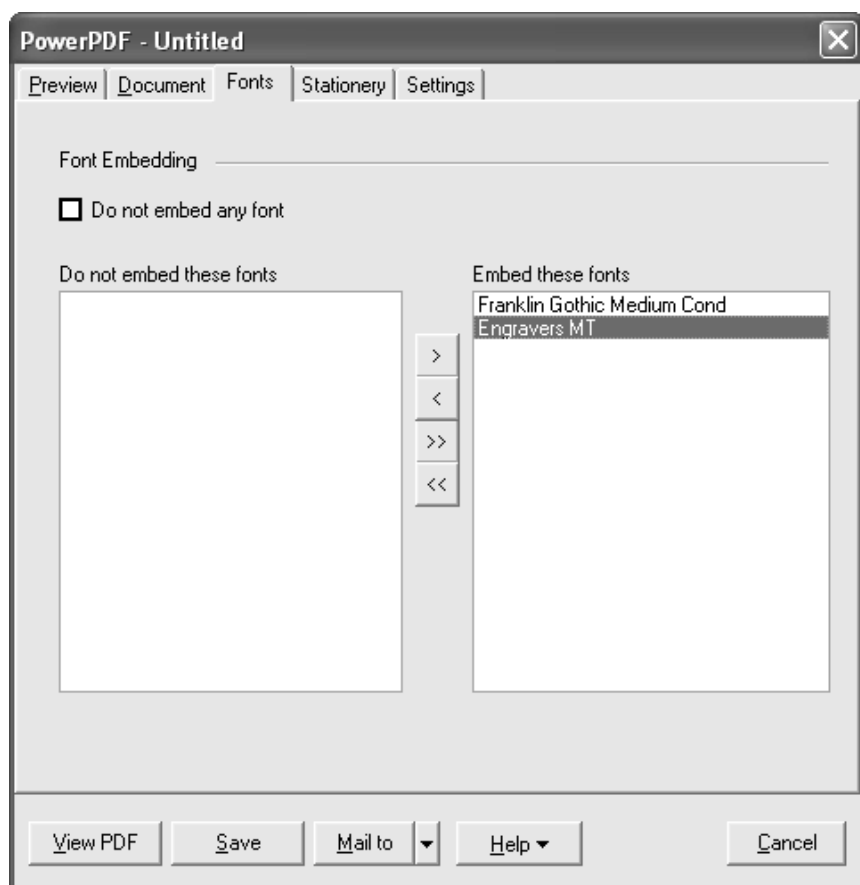
If you check the option for *Downsample images*, PowerPDF will resample raster based images to 72 DPI that is useful if you are primarily concerned about file

sizes. The optimal resolution for display on a computer monitor is 72 DPI. It may not be sufficient in case the PDF file is used for higher quality printouts.

With the setting under *Compress Images*, you can set the way raster based images will be handled in your document. *JPEG high* will dramatically reduce the image size in the final PDF file but also reduces the image quality. *JPEG low* will provide a better quality, but this goes along with an increased size of the PDF file.

Fonts Tab

The *Fonts tab* lets you select which fonts you want to embedded in the final PDF document.

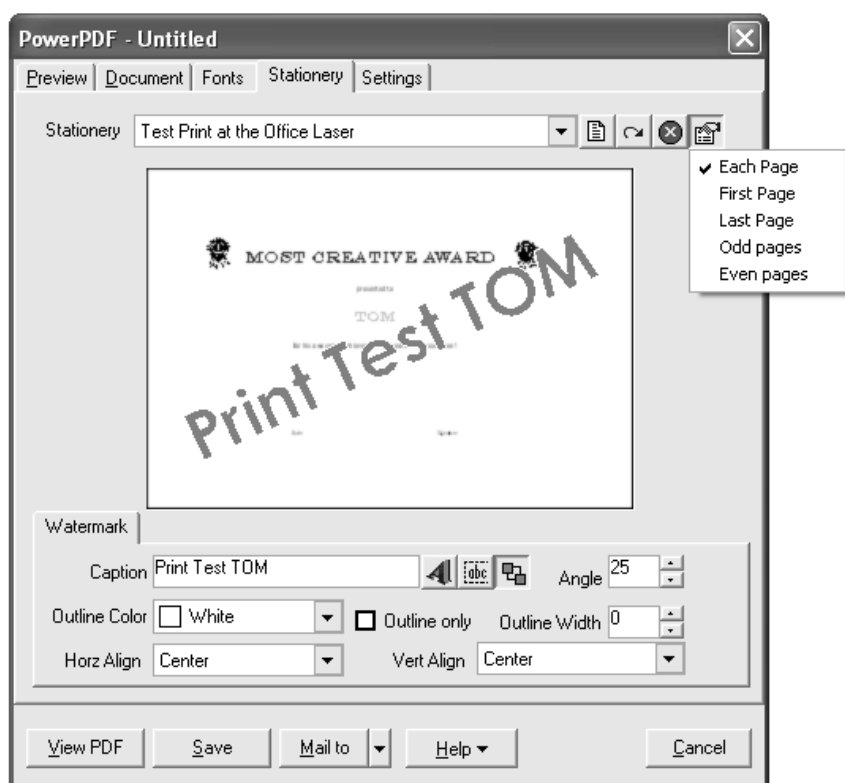


Embedding fonts increases the size of the PDF file. By default PowerPDF will exclude the fonts *Times New Roman* and *Courier* since Acrobat Reader already includes these fonts. The fonts listed under *embed these fonts* shows all fonts which PowerPDF detected necessary for the current document.

If you intend to send the PDF file to users who work under different operating systems other than Microsoft Windows, it may be helpful to check the option *Do not embed any font*.

Stationary

The stationary tab allows you to add a watermark you selected pages of your PDF document.



You can create predefined sets of watermarks by saving them as a stationary. You can place the watermark on different areas of the page on all or just some pages of the PDF document. The watermark can have an outline with a different

color than the actual font along with several other options (rotation, alignment, outline width). Important options are also available with these buttons:



Sets the font size, view and color of the watermarking font.



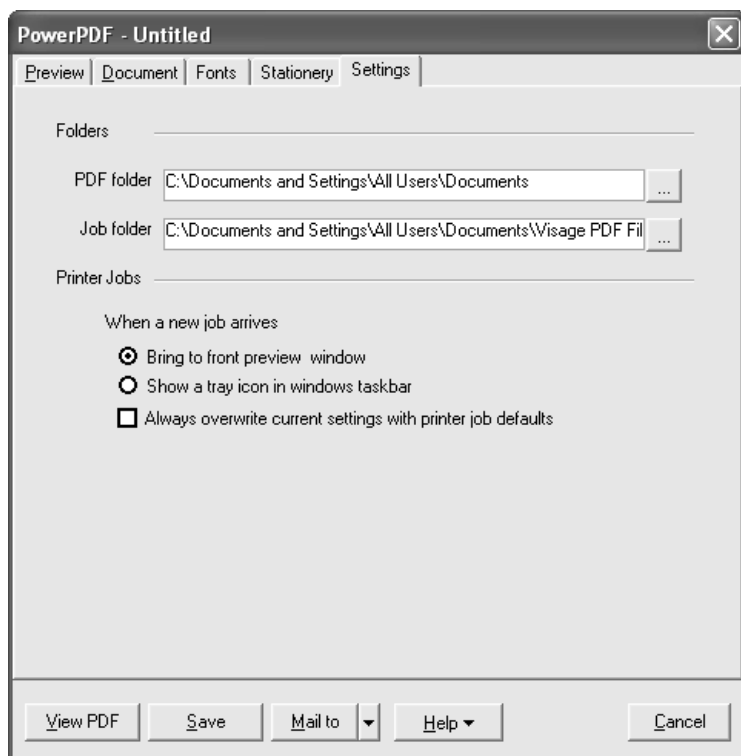
Inserts *date, time, page number, no. of total pages, user name or page x of y* as a watermark caption.



Toggles the watermark between background or foreground.

Settings

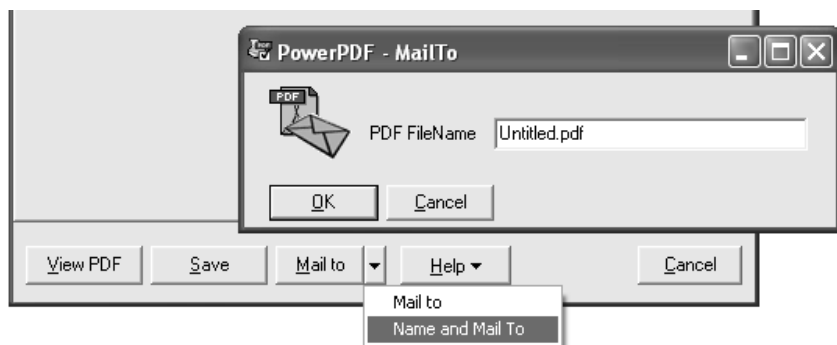
The Settings Tab allows you to adjust the default directories in which PowerPDF writes its temporary job files and its final PDF files among other options.



If you click on the **Save** button, the directory preset under *PDF folder* will be suggested for the PDF file you want to create.

Instant emailing of PDF documents

PowerPDF can email a PDF file right from its control window.



In order to use these functions, you need to have your MAPI compliant email program (i.e. Outlook, Outlook Express or Netscape Mail) properly configured. Integrated email programs such as AOL do usually not support MAPI.

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6. Technical Support

For technical support, please visit our web site <http://www.powerpdf.biz>. Our web site offers a wide variety of resources such Frequently Asked Questions, Workshops explaining single functions of PowerPDF and free of charge email support for the software. The web site also provides a download section, which contains updates, patches and a free trial version.

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